

# BIENNIAL

## Evanston Art Center's 23rd Evanston and Vicinity Biennial

July 15 - August 28, 2016

Apply online at [www.evanstonartcenter.org/Biennial2016](http://www.evanstonartcenter.org/Biennial2016)  
Apply via CD by filling out this application and mailing

### JURORS

The Evanston Art Center's Evanston and Vicinity Biennial is one of the Midwest's largest and most prestigious juried exhibitions. This year's exhibition will be juried by two talented curators. Cash prizes will be awarded by the jurors.

### AWARDS

Cash awards and cash equivalents will be presented at the artists' reception, Friday, July 15 6-8 pm. Awards, which may include Best of Show and Juror's Merit categories, are given at the jurors' discretion.

### ELIGIBILITY

The 23rd Evanston + Vicinity Biennial is open to artists 18 years of age and older living in Illinois. All work must be original and completed within the last two years.

### IMAGE PREPARATION

There is a limit of 4 images. Images must be under 5 MB, JPEG and color formatted as RGB. A good image quality is around 1024 x 768 pixels at 72ppi. Jurying will be done from digital files only.

### HOW TO TITLE

#### YOUR JPEG IMAGE ENTRY

1. Use a brief title of the work (10 characters or less)
2. Do not use your name
3. Do not use spaces/periods, or uppercase letters

Please do not superimpose your name on the image itself.

CDs (formatted Mac & PC) need to be labeled with the artist's name.

Any accepted work which differs from the digital submission may be disqualified. CDs will not be returned after jurying.

### ENTRY FEE AND REQUIREMENTS

A \$30 non-refundable entry fee is required from each artist. The fee must accompany your online form or CD submission. A complete entry includes: completed entry form, labeled CD and fee. Make checks payable to the Evanston Art Center.

### ACCEPTANCE

Notification of acceptance will be emailed by June 10. A valid email address is required.

### CONDITIONS

The Evanston Art Center (EAC) reserves the right to refuse any work which differs from the submitted images. All accepted entries will be considered temporary loans to the EAC. The EAC will assume insurance responsibility for the object upon receipt and inspection, and during the exhibition. The EAC is not liable for any claim for loss, theft or damage of any kind during transportation. The EAC will exercise the usual care in handling and will provide insurance coverage subject to EAC policy guidelines. It cannot be responsible for minor wear resulting from normal handling.

### DELIVERY OF ACCEPTED WORK

The artist is responsible for door-to-door delivery/shipment of work. Delivery of accepted work will take place from July 5-10.

July 5-7, Tues-Thurs 10am-9pm  
July 8-10, Fri-Sun 10am-4pm

**Late entries will not be accepted.**

### PRESENTATION

All selected work must be delivered in its final state ready for installation or hanging. Framed pieces larger than 24"x30" must be covered in Plexiglas. No dimension of any work may exceed seven feet. No weight may exceed 150 pounds. Any special handling instructions must accompany the piece in writing. Artists will assume reasonable risk for damage for all unframed work and any other unconventional display preferences. Each entry must be clearly identified, where possible, on the bottom or back with artist's name and title of work. The EAC reserves the right to reject previously accepted works due to inadequate framing/mounting or for security/public safety reasons.

### SALES

Works will be for sale unless noted as NFS (not for sale) on the entry form. The EAC will retain a 30% commission on all sales from the exhibition. Payments to artists will be made after the closing of the exhibition.

### RETURN OF ACCEPTED WORK

The exhibition closes Sunday, August 28 at 4 pm. All works are to be picked up from August 29-September 4.

All work not picked up will be placed in storage at the artist's risk and expense and will be charged a \$5.00/day storage fee beginning Tuesday, Sept 18. The EAC is not responsible for work left over 30 days beyond the close of the exhibition.

### CALENDAR

**May 13, 2016**

**Online slideroom applicants:**  
Deadline for image uploads, fee and entry form.

**CD Applicants:**

Postmarked deadline receipt of CD, fee, and entry form.

**By June 10**

Notification of acceptance

**July 5-10**

Deliver work

**July 15**

Exhibition Opening / Artists Reception 6-8 pm

**August 28**

Exhibition closes

**August 29-September 4**

Pick up work

### CD ENTRY CHECKLIST

- 4 images properly labeled
- \$30 entry fee
- Completed entry form

**Deadline**

Midnight on May 13, 2016

**Mail or deliver entry materials to:  
Evanston and Vicinity Biennial**

Evanston Art Center  
1717 Central Street  
Evanston, IL 60201

**EVANSTON ART CENTER EVANSTON + VICINITY BIENNIAL 2016 CD APPLICATION**  
**ALL CD ENTRIES MUST BE POSTMARKED BY MAY 6, 2016**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) \_\_\_\_\_

**E-Mail (Required in Order to Receive Juror's Decision)** \_\_\_\_\_

**IMAGE #1**

Title: \_\_\_\_\_

Media \_\_\_\_\_

Size (Inches) H \_\_\_\_\_ W \_\_\_\_\_ D \_\_\_\_\_ Year Completed \_\_\_\_\_

Price /NFS \_\_\_\_\_

**IMAGE #2**

Title: \_\_\_\_\_

Media \_\_\_\_\_

Size (Inches) H \_\_\_\_\_ W \_\_\_\_\_ D \_\_\_\_\_ Year Completed \_\_\_\_\_

Price /NFS \_\_\_\_\_

**IMAGE #3**

Title: \_\_\_\_\_

Media \_\_\_\_\_

Size (Inches) H \_\_\_\_\_ W \_\_\_\_\_ D \_\_\_\_\_ Year Completed \_\_\_\_\_

Price /NFS \_\_\_\_\_

**IMAGE #4**

Title: \_\_\_\_\_

Media \_\_\_\_\_

Size (Inches) H \_\_\_\_\_ W \_\_\_\_\_ D \_\_\_\_\_ Year Completed \_\_\_\_\_

Price /NFS \_\_\_\_\_

**Yes, Charge \$30 Entry fee to my credit card**

Name on card: \_\_\_\_\_ Type of Card (Mastercard, Visa or Discover): \_\_\_\_\_

Card Number: \_\_\_\_\_ Exp: \_\_\_\_\_

**Yes, I Enclosed a \$30 Check Payable to Evanston Art Center**

**I found out about the EAC E+V Biennial via:** Please check one  Postcard  Online Search/EAC Website  Friend

**Liability Release**

I hereby release, forever discharge and hold harmless from all action suits the Evanston Art Center, the City of Evanston, all sponsors of this event, and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my application to or participation in the EAC's E+V Biennial, which is not responsible for any injury sustained by exhibitors or guests while within the Evanston Art Center. The EAC will exercise the usual care in handling and will provide insurance coverage subject to EAC policy guidelines.

*My signature indicates acceptance of all conditions and rules of this prospectus and is considered an application and commitment to the E+V Biennial. Application forms without signature will not be accepted. I have enclosed all the necessary information and payment for the E+V Biennial. Enclosed CD accurately represents my work.*

Signed \_\_\_\_\_

**Include Application, FEE, CD & Mail to: Evanston Art Center - E+V Biennial 2016, 1717 Central Street, Evanston, IL 60201**