

# EVANSTON ART CENTER EXHIBITION GUIDELINES

## MISSION

The Evanston Art Center is dedicated to fostering the appreciation and expression of the arts among diverse audiences by offering extensive and innovative instruction in broad areas of artistic endeavor through classes, exhibitions, interactive arts activities, and community outreach.

## VISION

To be widely recognized as a dynamic art education and exhibition center that encourages freedom of artistic expression and enriches cultural life. To be the hub for artistic endeavors, a passionate advocate for the arts, and a valuable partner for arts initiatives.

## GOALS OF THE EAC'S EXHIBITION COMMITTEE

Your work or exhibition will have the best fit with the Evanston Art Center if it helps us fulfill one or more of these goals:

- The EAC exhibits contemporary art and, in particular, new work. We are committed to providing a venue for new artistic ideas and forms. The EAC is committed to showing world-class work and encourages all media to apply.
- Artists help us expand our understanding of parts of our identities. The artists represented are diverse in terms of, but not limited to, race, ethnicity, gender, sexuality, religion, class, ability, language, nationality, immigration status, and training.
- The media represented at the EAC are diverse.
- The artwork addresses contemporary matters.
- The school at the EAC is an important audience for exhibitions. Students and faculty are also vital sources of artists to include in exhibitions.
- The EAC is committed to the professional development of local artists.

## EXHIBITION GUIDELINES

Your work or exhibition must fall within these guidelines:

- The EAC does not have a budget for shipping costs, travel expenses, or stipends; all shipping costs fall under the artist's responsibility
- Sculpture work must be less than 100 lbs and be able to be moved by 2 people.
- You may not apply for an exhibition if you have had a solo show within the last 2 years.
- No work that has been shown in an exhibition (group or solo) may be exhibited in an upcoming exhibition (group or solo) for at least 3 years.
- Incomplete submissions will not be considered or reviewed
- Group shows with 35 artists or more are required to pay a \$1,500 repainting fee



## Evanston Art Center's Call for Artists Application Instructions

Listed below are instructions to help you fill out the online form. All sections of the form are mandatory and must be completed to apply. **Incomplete submissions will not be reviewed.**

- **Artist Biography:** To begin, please copy and paste your personal biography into the biography box. This step is mandatory and has no word limit. If you have not previously written a biography, please write a brief biography explaining your experiences with art.
- **CV / Resume:** Next, please copy and paste your resume into the resume box. This step is also mandatory and has no word limit. If you have no art resume, please briefly describe your qualifications and background. There is no required resume format.
- **Artist Statement:** After completing the resume, we ask you to provide an artist statement. There is no word limit or required format for the artist statement. For Curator applications, this will be an overall exhibition statement, describing the artists and concept of the exhibition proposed.
- **Show Type:** Once you have completed the written portions of the applications, you must select the type of show you are interested in having at the Evanston Art Center. There are two types of show options available: group show or solo show, or solo only. You must designate an interest in at least one type of show. Clicking on the box will select the option. This is not required for Curator Applications.
- **Artwork Upload:** The final piece of the application is the digital artwork upload. You must submit 5 - 10 images of your work for individual artists, and 10 - 30 images for curated proposals. We are unable to upload videos to our application. Please link them in the Artist Statement section.
  - First, write the title of the piece in the title box. If the piece does not have a title, please write "Untitled."
  - Next, upload images of your work. Select the "choose file" box and upload the image from your computer. The file must be less than 10 MB and be a .jpg or .jpeg file type.
  - Next, insert the price, year the piece was completed, dimensions (H x W x D), and media of the artwork.
  - Once this information is completed and an image has been uploaded, select "Create Artwork".
  - Now this piece has been saved, and you must add 5 – 10 pieces for individual artists and 10 - 30 pieces for curated proposals by following the same procedure. If any item is left blank, the upload will not be complete, and you cannot upload additional artwork until each section is completed.
- **Submitting:** After you have filled out all the required materials, your application is ready to be submitted! Select the "Create Application" box when you are finished, and we will receive your application.

**If you have any questions about the application or gallery space at Evanston Art Center, please contact Emma Rose Gudewicz, Director of Development and Exhibitions, at [egudewicz@evanstonartcenter.org](mailto:egudewicz@evanstonartcenter.org)**

**Thank you for being a part of the Evanston Art Center community!**