

Welcome to the Evanston Art Center's Call for Artists application! Listed below are some general guidelines and information to help you fill out the online form. All sections of the form are mandatory and must be completed to submit an application.

- **Artist Biography:** To begin, please copy and paste your personal biography into the biography box. This step is mandatory and has no word limit. If you have not previously written a biography, please write a brief biography explaining your experiences with art.
- **CV / Resume:** Next, please copy and paste your resume into the resume box. This step is also mandatory and has no word limit. If you have no art resume, please briefly describe your qualifications and background. There is no required resume format.
- **Artist Statement:** After completing the resume, we ask you to provide an artist statement. If you have previously written an artist statement, please copy and paste it into this box. If you have not previously written an artist statement, please write a statement about your work in this box. There is no word limit or required format for the artist statement.
- **Show Type:** Once you have completed the written portions of the applications, you must select the type of show you are interested in having at the Evanston Art Center. There are two types of show options available: group show or solo show. You must designate interest in at least one type of show. Clicking on the box will select the option. If you are open to either option, you can select both by selecting both boxes.
- **Artwork Upload:** The final piece of the application is the digital artwork upload. You must submit 5 – 10 digital copies of your work.
  - First, write the title of the piece in the title box. If the piece does not have a title please write "Untitled."
  - Next, upload images of your work. Select the "choose file" box and upload the image from your computer. The file must be less than 10 MB and must be a jpg or jpeg file type.
  - Next, please insert the year the piece was completed, dimensions (H x W x D) and media of the artwork.
  - Once all this information is completed and an image has been uploaded select create artwork.
  - Now this piece has been saved and you can add as many other pieces you desire by following the same guidelines. If any item is left blank, the upload will not work and you cannot add upload an additional artwork until each section is completed.
- **Submitting:** After you have filled out all the required materials, your application is ready to be submitted! Select the "Create Application" box when you are finished and we will receive your application.

If you have any additional questions about the application or gallery space at EAC, please contact Cara Feeney, Manager of Exhibitions, at [cfeeney@evanstonartcenter.org](mailto:cfeeney@evanstonartcenter.org).

Thank you for applying!