

EVANSTON ART CENTER — 2020 WINTER ARTS & CRAFTS EXPO ARTIST INFORMATION SHEET

for office use
only

NAME (FIRST, MIDDLE INITIAL, LAST)

CODE

MAILING ADDRESS

EACH ARTIST WILL HAVE AN IDENTIFYING PLACARD NEXT TO THEIR WORK. PLEASE PROVIDE THE FOLLOWING:

PROFESSIONAL NAME:

MEDIUM:

INVENTORY DROP-OFF TIMES

(LIST DAYS AND TIMES WHEN YOU ARE AVAILABLE. WE WILL CONTACT YOU TO SCHEDULE AN APPOINTMENT)

THU, NOV 12: 8:30 AM – 7PM, FRI, NOV 13: 8:30AM-7PM, SUN, NOV 14: 9:30 AM-4PM

1ST CHOICE:

2ND CHOICE:

3RD CHOICE:

Complete and return by October 27th to: Evanston Art Center
Email to: expo@evanstonartcenter.org

EVANSTON ART CENTER 2020 WINTER ARTS & CRAFTS EXPO INVENTORY SHEET

MEDIUM: _____

for office use only

NAME (FIRST, MIDDLE INITIAL, LAST)

CODE

ADDRESS (HOME/STATE/ZIP)

PHONE (DAYTIME/EVENING)

E-MAIL (IMPORTANT)

TAXPAYER ID# (SSN)

ONE ITEM PER LINE, ONLY FIRST THREE WORDS WILL BE ENTERED INTO THE COMPUTER.

*PLEASE CHECK MARK DOWN BOX IF YOU WOULD LIKE TO PARTICIPATE IN SALE.

ITEM #	DESCRIPTION	15% MARK DOWN	RETAIL PRICE
Auction Item Donation			
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			

for office use only

NAME (FIRST, MIDDLE INITIAL, LAST)

CODE

ONE ITEM PER LINE, ONLY FIRST THREE WORDS WILL BE ENTERED INTO THE COMPUTER

ITEM #	DESCRIPTION	MARK DOWN	RETAIL PRICE
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			

NAME (FIRST, MIDDLE INITIAL, LAST)

CODE

ONE ITEM PER LINE, ONLY FIRST THREE WORDS WILL BE ENTERED INTO THE
COMPUTER

ITEM #	DESCRIPTION	MARK DOWN	RETAIL PRICE
32			
33			
34			
35			
36			
37			
38			
39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			